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**Subject:** Coaches Bulletin - May  
**Date:** 19 June 2024 at 11:36 AM  
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BA



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# Coach and Manager Bulletin

May 2024

Dear Coaches and Managers,

We are now a few weeks in to the season, we wanted to extend our gratitude again to each and every one of you for your patience with the changes in our training schedules and field availability for this 2024 Season. We continue to be immensely grateful for your continued support and also would like to thank you all for the time you each give to ensuring each of our team have a great experience on and off the field.

Please see a list of helpful information below to assist in the smooth running of your trainings and games for the season. If you have any further questions or anything you'd like clarification on, please don't hesitate to reach out.

## NZF Junior Level 1 Coaching Award

**Venue: Birkenhead United AFC Clubrooms**  
**Monday June 10th 2024 From: 6 - 9 pm**

This course is for people who are looking to improve their coaching and to develop their knowledge and understanding of how to work effectively with junior players aged 4-12 years. Looking at both the 'How' and 'What' of coaching junior footballers through an interactive and practical approach, as well as providing a comprehensive resource for coaches to take away and use with their players.

This course is essential for all volunteer coaches and those who do not have a JL1 valid in the last 24 months. Option available to all coaches and any parents who'd like to up-skill or gain some knowledge around coaching young players

Content covered:

- What is an effective coaching session?
- The qualities of a football coach working with junior players
- Meeting junior footballers needs

Note: Please bring along an electronic device and boots/gear for practical sessions.

**Duration:** 3 hours **Cost:** Free **Register Here:** [NRF JL1 Coaching Award](#)

## Weekly Results

We have recently streamlined the process for recording results for our U9 - U17 teams. At the end of each game, please enter your scores here: [Weekly Results 2024](#) . If you all could do this each week it will make the process of entering the results into comet quicker for our administration team.

You can do this regardless if you are the home or away team, this way we have a record of the Players of the Day/Birko Award Recipients/MVP's.

If your team is competing in the higher level competitions and you have access to Comet, you can upload your results directly and do not need to complete the form.

## Coach and Mangers Code of Conduct

The purpose of this Code of Conduct is to encourage fair, ethical treatment of all persons and organisations that come under the umbrella of Birkenhead United AFC.

All persons will agree to abide by the Birkenhead United AFC Code of Conduct and acknowledge that any breach of the Code of Conduct, or any part of it, may result in disciplinary action under the Birkenhead United AFC Constitution, Regulations and Policies.

The following Code of Conduct applies to all Birkenhead United AFC members and persons participating in Birkenhead United AFC activities.

### As a team manager I will:

- Be responsible for the overall welfare and well-being of team members
- Maintain a 'duty of care' towards team members and be accountable for the management of the team
- Communicate with opposing team managers to ensure the fulfilment of scheduled fixtures
- Communicate regularly with the football committee and managers from other Birkenhead teams, for the sharing of players, resources and ideas
- Attend and be an active participant in scheduled football committee meeting.
- Complete and return match scorecards to Birkenhead clubrooms within 24 hours of a fixture being played
- Be responsible for the return of all team kit balls hihs cones and other training

Be responsible for the return of all team kit, balls, cones, cones and other training equipment at the end of each season

### **As a coach I will:**

- Respect the talent, developmental stage and goals of each player in order to help them reach their full potential
- Provide all players with equal attention and opportunities they deserve
- Be fair, considerate and honest with players and parents
- Encourage and promote a healthy lifestyle and encourage players to make good life choices
- Show professional responsibility by displaying high standards in language, manner, punctuality, preparation and presentation
- Make training sessions fun and suitable to each players talent and development stage
- Discuss player development regularly with other coaches and the Head of Football
- Actively seek out coach development opportunities
- Display control, courtesy, respect, honesty, dignity and professionalism to all in involved in the sport
- Be a positive role model for the sport and players in a way
- that projects a positive image

You can find the complete Code of Conduct here: [Birkenhead United AFC Code of Conduct](#)

## **Training Days and Times for 2024**

We have had a team who has had to move their training time from Thursday to Tuesday at Shepherds Park, so there is an opening for a team to move their training from the Tuesday to the Thursday 4.30pm – 5.30pm on the Training Field T.

**\*Please note this is a small field and will be more suitable for a smaller U9-13 Team.**

A number of teams enquired about Thursday training times, so please email [kylie@buafc.org.nz](mailto:kylie@buafc.org.nz) and let her know if you'd be interested in shifting your training day to Thursday.

### **Training reminders:**

- Please ensure you keep to your allocated time and area, even if there is no team training after you, you need to keep to within the set time slots, as each field has a maximum time limit of use for each week which we must keep to.
- Please make sure you clean up after yourselves, remove rubbish and lost property, lets respect our training spaces and keep them clear for the next team.
- Please be considerate of other teams and individuals using the facilities.

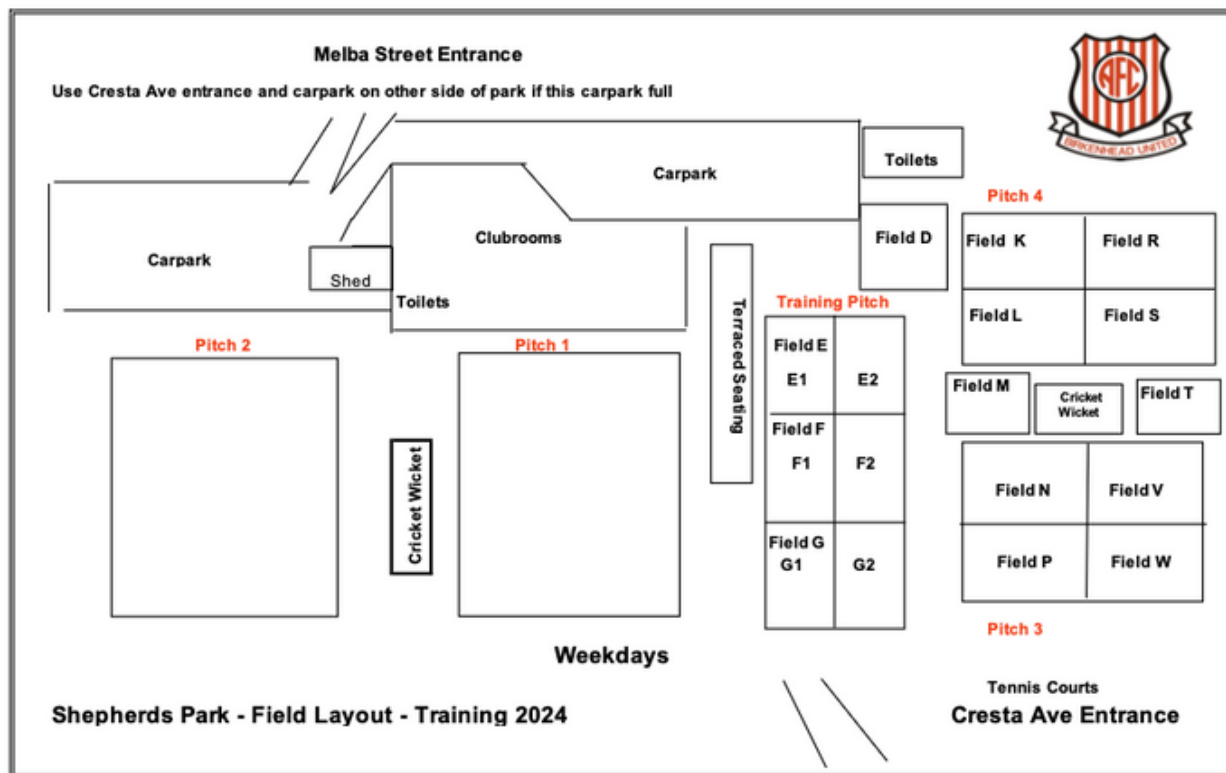
### **If you have a problem with the lights /lighting code:**

Please phone the Council number **09 3010101 (or their Website) and lodge a critical job with them.** This will be forwarded to a contractor who is obligated to take action

within a 2 hour period. This sounds a lot of time but In many cases they are able to reset the codes remotely so the problem may be able to be fixed very quickly . Please ensure you leave your contact details with the job so they are able to contact you back directly.

Click here to see the schedule for Training Times and Days:

## [BUAFC Training Plan for 2024 Season](#)



## Home 'Away' Games

Home 'Away' Games are often played at Onepoto, Kaipatiki and some of our other locals parks.

If you are the Home teams responsible for collection and/or return of nets and poles for a Home 'Away' Games you will be contacted in the week leading up to the game and let know if you will be Collecting or Returning the Nets and Poles for the games.

If you have any queries, please email [kylie@buafc.org.nz](mailto:kylie@buafc.org.nz) or [ross@buafc.org.nz](mailto:ross@buafc.org.nz)

## Clubroom Weekly Opening Hours

Please remind your teams training at Shepherds Park that the Clubrooms are open daily Monday to Friday from 5pm offering a retreat for parents and players alike during the winter chill.

Take advantage of this opportunity to relax and socialise in comfort. The Bar will be open

Take advantage of this opportunity to relax and socialise in comfort. The bar will be open providing a selection of snacks and beverages. The Kitchen will be open on Tuesdays, Wednesdays, and Thursdays, serving hot food, to feed your kids after chilly training session.

## Ball Kids at Home Games (9-12 year olds)

There are still a number of slots available for our Womens Home Team Games this season. Your whole team doesn't need to attend, this is why we have noted 2 teams down per game so only a handful need to be there.

- Atleast 1 adult will need to attend to help chaperone (this doesn't need to be the coach or manager)
- Your team will need to wear their Birko Uniform, including boots and socks.
- Please bring your team Bibs, as you will be asked to wear them to differentiate from the teams playing
- Their main roles are to walk out with the teams at the beginning of the match
- Stay focused on the side line and support the flow of play by retrieving the footballs kicked out of play for the sideline officials.
- They get to watch the game up close and from the sideline.

If your team is interested please see the dates available here: [Ball Kid Opportunities 2024](#)

## Absences

Parents should let the manager or coach know each week if their child will be absent for the game, or for training. Please follow up with your players and their parents with re-occurring absences, and let Kylie know if their are any issues or injuries you feel we should be notified about.

## Helpful Links and Websites

- [BUAFC Player Information](#)
- [NRF Junior Handbook](#)
- [NRF Junior Fixtures](#)
- [NRF Youth Fixtures](#)
- [NRF Community Senior Men Fixtures](#)
- [NRF Community Senior Women Fixtures](#)
- [NRF Junior Coaching Resources](#)
- [NRF Online Refereeing Courses](#)

## **Birkenhead United is on Facebook**

Keep up to date with everything BIRKO

You can use the link [Birkenhead United AFC](#) or search for us on Facebook.



## **Upcoming Dates**

**Sunday 19th May:** Womens 1st Team Home Game v Northern Rovers

**Saturday 25th May:** Mens 1st Team Home Game v Tauranga City

**Friday 31st May:** Beats by Bingo Evening

**Saturday 1st and Sunday 2nd June:** **KINGS BIRTHDAY WEEKEND NO GAMES SCHEDULED**

**Saturday 1st June:** Chatham Cup and Kate Shepherd Cup Double Header at Home

**Monday 3rd June:** Kings Birthday Weekend - **No Training**

**Friday 7th June:** Mens 1st Team Home Game v Western Springs

**Sunday 9th June:** Womens 1st Team Home Game v Tauranga Moana

**Friday 14th June:** Beats by Bingo - Details coming soon

**Sunday 23rd June:** Womens 1st Team Home Game v Melville Utd

**Friday 28th June:** Matariki - No Training

**Saturday 29th and Sunday 30th June** - Games will be scheduled during this long weekend

**Saturday 29th June:** Mens 1st Team Home Game v Melville Utd

**Friday 5th July:** End of Term 2, Comedy Night

## **Have a question? - Contact Us**

**Director of Football:** [paul@buafc.org.nz](mailto:paul@buafc.org.nz)

**Junior and Community Football:** [chris@buafc.org.nz](mailto:chris@buafc.org.nz)

**Youth Football:** [ross@buafc.org.nz](mailto:ross@buafc.org.nz)

**Senior Football:** [clubcaptain@buafc.org.nz](mailto:clubcaptain@buafc.org.nz)

**Women's Football:** [jordan@buafc.org.nz](mailto:jordan@buafc.org.nz)

**SKC and TDP:** [kylie@buafc.org.nz](mailto:kylie@buafc.org.nz)

**Committee:** [secretary@buafc.org.nz](mailto:secretary@buafc.org.nz)

**Finance and Accounts:** [sian@buafc.org.nz](mailto:sian@buafc.org.nz)

**Sponsorship Enquiries:** [mmcpherson@buafc.org.nz](mailto:mmcpherson@buafc.org.nz)

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